

# APPLANIX EMERGENCY EVACUATION PLAN



## EMPLOYEE RESPONSIBILITY:

1. LEAVE the building immediately when the alarm sounds and follow practiced evacuation procedures.
2. Please PRIORITY EVACUATION if necessary – persons with disabilities, victims, elderly people, etc. will be evacuated first.
3. EXIT THROUGH THE NEAREST DOOR.
4. QUICKLY MOVE outside to the APPLANIX EMERGENCY MEETING LOCATION (demonstrated above) on the pavement outside of Shipping/Receiving at the back of our building.
5. BRING any guests with you outside. Do not attempt to retrieve cell phones or any items located elsewhere before leaving the building.
6. DO NOT leave company grounds. You will need to be accounted for at all times. Do not head home.
7. DO NOT go back in the building for any reason, unless the "ALL CLEAR" is given by the Applanix Fire Marshall.

**YOUR SAFETY IS OF THE UTMOST IMPORTANCE. PLEASE TAKE FIRE DRILLS SERIOUSLY.**